

# **Minutes of the South Carolina Roster Administrators**

Meeting Date: Tuesday, March 15, 2011  
Location: Nelson Mullins Riley & Scarborough  
Host: Laurie Jennings

## **Attendees:**

Laurie Jennings	Nelson Mullins Riley & Scarborough, L.L.P.
Sharon Hyland	Nexsen Pruet, LLC
Sheri Neely	Law Office of Daryl G. Hawkins, LLC

## **Attendees By Phone:**

Gayle Van Scoy	Smith Moore Leatherwood, LLP
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Laurie called the meeting to order at approximately 12:15 p.m.; a teleconference was established.

## **Old Business –**

Carolina Paralegal News article by Lindsay Valek (SCRA member) – “No response from SC Bar when paralegal asked to teach CLE” – Discussion followed regarding how or if SCRA could help facilitate that since we have a contact person with the SC Bar and the Supreme Court. Laurie will email Lindsay to see if she is interested in going through SCRA to try and get their attention. Sharon mentioned that Joan Assey might be a good contact person to start with.

UPDATE: Laurie emailed Lindsay. Lindsay is planning to come to our next meeting to talk about it.

## **New Business –**

Darlington has now converted to CMS. We still have the old and new links on the SCRA website for a little while.

Charleston Roster – We had talked about leaving the old and new links on the SCRA website. But, now there is a tab (Jury Trial Roster) which links to the old web page. There will be future discussion about whether to leave old link (for family court access because several members use it) or removing it. Caroline Leonard told Laurie there is going to be a NonJury Master Roster. There is a tab (NonJury Trial Roster) for that now. There is a paragraph on the short roster (Jury Trial Roster tab and then click on “Update”) that explains how the new master jury roster is set up. Laurie encouraged us to send that paragraph to our attorneys if we have cases on the Charleston roster. Laurie explained that the short roster is now very short. She was told that the roster will only have cases on it 30 days from trial. Laurie talked to Gayle about how to get attorney emails regarding roster updates sent to her.

Gayle had a question about continuing to check rosters several months ahead. Sharon and Laurie encouraged her to continue to look at them to make sure there are no further updates on them. Sharon also told her she could look at the new rosters we send out everyday via email and compare them as a backup.

Laurie got an email from Crystal Kazmierski regarding still checking the old Jasper county roster page. It seems the old website still has cases that the newer version does not have. Gayle mentioned when she clicks Jasper on the map only the old page comes up. Sharon said that the week before the

new page came up via the map. We tried it and the old page did come up. Sharon will call Jasper County and inquire.

Update: so far, the consensus, after talking with the clerk's office, is that we need to check both websites because the rosters do not always match.

Gayle mentioned it seems all counties are now on the new CMS system. Laurie said they are all on the new system but not all of them use it yet. Gayle asked about e-filing. Laurie said there are no updates on that yet. Laurie said the State of the Judicial System said the goal was to get everyone using CMS by this Summer. Laurie emailed Bob Wells from the Bar, Scott Hayes and John Starmack to get an update on where things stand. Bob responded but it had no new information in it.

Suzanne attended the meeting in Charleston where Scott Hayes gave an overview of the CMS system. She will report to us at an upcoming meeting on what he said.

Gayle asked Sharon how she searches large counties. Sharon told her about the Adobe Redact and Redax programs. Laurie suggested she talk to Jay-Jay Flanagan-Grannemann because she just made a presentation and her company bought the software. Sharon offered her help to Gayle.

Laurie mentioned the email that Jay-Jay sent out regarding the information on the judicial website about Daniel Piper forming a docket management task force. They want input from judges, clerks of court and lawyers to review and improve the case processing in civil, criminal and family court. They did not mention roster administrators or paralegals (or others that use the system daily). Laurie contacted her supervisor and requested permission to send them suggestions on behalf of SCRA. Her ethics attorney said to send him the suggestions and he will forward them giving us the credit.

## Reminders –

When counties have a large number of rosters, you may need to sort by “roster type” (and you may need to enter a date in the heading to further narrow your search) to ensure you do not miss any when you search by county.

Berkeley County posts Master-In-Equity rosters on Thursday or Friday for the following Monday. Please continue to look out for that one. We will forward that notice to everyone right away if it is sent to us. Update - Sharon mentioned that Laurie should add “Foreclosure” to the title. Suzanne mentioned that the Berkeley County Master in Equity “Sales” roster comes out the 1<sup>st</sup> Wednesday of every month.

Thank you all for sharing roster information as you find it. It has been very helpful to have all the tips to share with the group. Please do continue to forward information to Laurie Jennings or to the group. As always, if something is a concern to one, it is a concern to others!

Please include the following people when sending SCRA roster email notices:

Laurie Jennings	Nelson Mullins Riley & Scarborough, L.L.P.	<a href="mailto:Laurie.Jennings@nelsonmullins.com">Laurie.Jennings@nelsonmullins.com</a>
Sharon Hyland	Nexsen Pruet, LLC	<a href="mailto:SHyland@nexsenpruet.com">SHyland@nexsenpruet.com</a>
Sheri Neely	Law Office of Daryl G. Hawkins, LLC	<a href="mailto:sneely@dghlaw.net">sneely@dghlaw.net</a>

**Additional –**

We are always seeking locations for future meetings. Remember: lunch does not need to be provided; we just need a conference room, and would prefer to have a computer, Internet connection, screen and teleconference capability, if possible. Please let any officer know if you are interested in hosting a future meeting. Thank you!

**Next Meeting –**

April 19, 2011  
Nelson Mullins Riley & Scarborough  
Host: Laurie Jennings

The meeting was adjourned at approximately 1:15 p.m.

Respectfully submitted,

*Sheri Neely*

Secretary  
South Carolina Rosters Administrators  
03/30/2011